

## **Safe Systems of Work**

### **Rodenticidal Treatment**

(only use as per product instructions)

- a) Sign in at Reception/Security and ask for the site contact. Complete a 'Permit to Work' if required.
- b) Obtain and sign for any keys required to enter rooms.
- c) Carry out the inspection/treatment noting any rodent activity.
- d) Conduct your own risk assessment as you are making your way around customer's premises. Note any changes that have occurred within the premises and complete a new risk assessment form if required.
- e) Prior to commencing treatment of the customer's premises/site, select the correct rodenticides for use and ensure you have the correct personal protective equipment for the job.
- f) Using correctly labelled and secure containers in a technician's holdall to carry rodenticides, identify permanently sited rodenticidal baits which require replacing or topping up.
- g) Before handling any rodenticide put on correct protective clothing (refer to COSHH sheets for relevant preparation).
- h) Place the baits in the correct bait boxes and leave in safe areas which are not accessible to non target animals and cannot be accessed by children or other people who would not understand or recognise the risks present from handling rodenticides.
- i) When using contact rodenticides, care should be taken to ensure that none could fall out of cavities into open areas away from the section being treated i.e. the floor below or a cellar.
- j) Ensure any spillages are removed quickly and safely.
- k) Search for and remove any dead rodents. Decide with the client whose responsibility it is to remove rodent droppings and any item contaminated by rodents.
- l) Ensure that any machinery or electrical devices are switched off by you are switched back on, or if not that you inform the client of the situation.
- m) Once you are happy that you have conducted a thorough inspection, carried out the necessary treatment and visited all internal areas then an inspection of external areas should be conducted.
- n) Baiting of external areas should be confined to properly constructed tamper resistant bait stations. All reasonable measures must be taken to ensure that non target animals and children cannot gain access to the baits.

- o) Bait containers should be cleaned out and old bait removed and placed in a suitable container. New bait can then be placed in the bait compartment. Suitable personal protective equipment should be worn.
- p) Bait containers should then be secured shut. Any dead rodents should be removed from site. Remove any spillages back into the container.
- q) Remove protective clothing such as gloves. Wash hands.
- r) The client contact should be advised of the location of the baits and must be advised verbally and in writing of the type of bait and amount used. The client contact should also be advised in writing of any unusual circumstances in the baiting of his premises i.e. baits temporarily left in an accessible area.
- s) Once you are satisfied that everything is in a safe condition after carrying out your work then any 'permits to work' should be signed off and you should sign out of the premises.
- t) Your preparation and holdall should be safely stowed in your vehicle and your protective equipment kept separate from all pesticides.

Reviewed 23/06/10 By Steve Ivell BSc. Hon's